

Energy, Environment and Agriculture
States and Nation Policy Summit | Scottsdale, Arizona
Thursday, December 3, 2015
2:30 - 5:30 PM

- 2:30 PM** **Call to Order, Welcome and Introductions**
- 2:40 PM** **Presentation: Energy Technologies and Policymaking**
Rep. Tom Sloan, Kansas
- 3:00 PM** **Presentation: Energy Savings Performance Contracting: A Self-Funding Source of Money that Creates Jobs**
Charles K. McGinnis, Johnson Controls Inc.
- 3:20 PM** **Presentation: State and Federal Subsidies for Electric Vehicles**
Tom Pyle, Institute for Energy Research
- 3:35 PM** **Model Policy Consideration: Resolution Regarding Subsidies for Electric Vehicles**
Rep. John Piscopo, Connecticut
- 3:45 PM** **Presentation: Ozone NAAQS: What Now?**
Hon. Ryan C. Flynn, New Mexico Environment Department
- 4:05 PM** **Presentation & Discussion: Avoiding Premature Implementations: MATS, the Clean Power Plan and Utilities**
Daniel Simmons, American Energy Alliance
- 4:35 PM** **Presentation: Clean Power Plan: What it Means for Utilities and States**
Emily Fisher, Edison Electric Institute
- 4:55 PM** **Presentation: The Case for Mutual Assistance "State Operating Authority" in Support of Electric Power Restoration**
Chris Eisenbrey, Edison Electric Institute
- 5:15 PM** **Five Year Policy Review**
- 5:25 PM** **For the Good of the Order**
- 5:30 PM** **Adjournment**

Mission Statement

To advance free markets, limited government, and federalism.

Upcoming Meetings:

2016 Spring Task Force Summit – May 6, 2016 – Pittsburgh, Pennsylvania

2016 Annual Meeting – July 27-29, 2016 – Indianapolis, Indiana

American Legislative Exchange Council Bylaws

Section 10.07 State Reimbursement Funds.

All funds for ALEC State Reimbursement Funds shall be deposited in accounts designated by the ALEC Legislative Board of Directors. State Chairs are prohibited from establishing, maintaining, or utilizing the accounts. Account expenses can be for ALEC only. Violation of this section shall constitute grounds for (1) immediate removal from a leadership position, and (2) dismissal from membership in accordance with these bylaws.

Travel Reimbursement policy by meeting:

Spring Task Force Summit (Spring Task Force Summit Reimbursement Form):

- ALEC Task Force members are reimbursed by ALEC up to \$350.00 for travel expenses. Receipts must be forwarded to the Membership Coordinator.
- ALEC Task Force Members' room & tax fees for a two-night stay are reimbursed by ALEC.
- Official Alternate Task Force Members (chosen by the State Chair and whose names are given to ALEC more than 35 days prior to the meeting to serve in place of a Task Force Member who cannot attend) will be reimbursed in the same manner as Task Force Members.
- Expenses exceeding \$350.00 for travel, room, and other expenses can be submitted by Task Force Members for payment from the state account upon the approval of the State Chair. Receipts must be submitted to the State Chair who will approve disbursement. However, ALEC has ultimate authority over final disbursement. Each member, not the State Chair, is responsible for mailing their signed request to the Membership Coordinator, ALEC, 2900 Crystal Drive, Suite 600, Arlington, VA 22202.
- Valuation of hotel expenses can be obtained through the Membership Coordinator.
- Non-Task Force Members may be reimbursed by the Fund upon approval. Receipts must be submitted to the State Chair who will submit the signed form to the Membership Coordinator.

ALEC States & Nation Policy Summit (States & Nation Policy Summit Reimbursement Form)

- Two reimbursements per state are available to cover the cost of travel, room & tax, and registration not to exceed \$1,000.00 per person for a total of \$2,000.00 per state for newly elected legislators. The State Chair selects the recipients. Expenses are submitted to the State Chair and reimbursed after the conference.
- The State Chair submits the signed form to the VP of Membership and Development.
- State Reimbursement Form: Additional expenses can be reimbursed out of the state Fund with ALEC approval. Receipts must be submitted to the State Chair who submits the signed form to the Membership Coordinator.

ALEC Travel Reimbursement Policy

Similar to other organizations such as the National Conference of State Legislatures, Council of State Governments, or the National Black Caucus of State Legislators, the purpose of the ALEC State Reimbursement Fund Account (Fund) is to provide funding for state lawmakers to attend ALEC conferences, state focused, and membership events for professional development and continuing education. The Fund may be used for reimbursement for four meetings as detailed below.

State Reimbursement Fund Account Policy

- **All disbursements from the ALEC Fund must be in conformance with all applicable laws, regulations, and rules.** Revisions and deviations from this Policy will be made whenever necessary to ensure that the State Reimbursement Fund Account is in full compliance with any applicable law, regulation, or rule.
- In those states which allow the establishment of a Fund, it will be administered by ALEC in Arlington, VA. The Public Sector Chair, with advice of the Private Sector Chair, monitors both contributions and expenditures from that account.
- All expenditures from the Fund must be reviewed by the State Chair.
- The Coordinator of Membership Services maintains the Fund account and issues monthly summary reports of Fund activity to the regional representatives at ALEC.
- Regional Representatives provide fund activity updates to the Public and Private State Chairs and Regional Vice-Chairs for their review.
- No expenditures shall be approved for the Fund with negative balances. Likewise, no expenditures shall be approved if such will result in the Fund having a negative balance.
- State Chairs must use the template letter with the ALEC logo and the template invoice. The Public Sector State Chair must sign the template letter. Public Sector State Chairs have the flexibility to add the signature(s) of the Private Sector State Chair, National Chair or Chief Executive Officer. State delegations are encouraged to complete fundraising efforts by the end of the first quarter. ALL letters and invoices must be approved by ALEC.
- All legislators are strongly encouraged to review all state reporting requirements annually.
- As ALEC is a non-profit 501(c)(3) corporation, all contributions to the ALEC Fund are tax deductible.

Legislative Member Reimbursement

Name of Legislator: _____ Date: _____ Amount Requested: _____

Event Attended: _____ Date(s) of Event: _____

Check Payable To:

Name: _____ Address: _____

City: _____ State: _____ Zip Code: _____

*Upon State Chair approval and submission please expect up to 30 days to receive payment. Incomplete requests, including missing receipts and inaccurate totals, will delay payment.

*Please accompany this form with all receipts. If supporting documentation is not provided or incomplete, payment will be delayed.

*Please submit this form to ALEC within four weeks after the trip was completed. Travel Reimbursement forms not submitted within this time frame will delay payment.

*Due to the holidays please note reimbursements for the States and Nation Policy Summit submitted after December 15th will not be mailed until after the holidays.

*Mileage reimbursement total calculated using current Standard Mileage Rate of .555- reimbursement for mileage is based on discretion of state chair.

| DATE | | TRAIN/ | CAR TRANSIT | | | MEALS | HOTEL | EVENT | OTHER | TOTAL |
|--------------|-------------|----------|-------------|---------|----------------|------------|-------|-------|---------|-------|
| | DESCRIPTION | AIR-FARE | Amount | Mileage | Taxis/ pkng | Food/other | ** | REG. | EXPENSE | |
| | | | \$ - | | | | | | Amount | \$ - |
| | | | \$ - | | | | | | | \$ - |
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| | | | \$ - | | | | | | | \$ - |
| TOTAL | | | \$ - | | \$ - | \$ - | \$ - | | \$ - | \$ - |

(All receipts must accompany Legislative Member Reimbursement Form)

Total Expenses

\$ -

Approved: _____

Date: _____

Amount Approved: _____

State Chair

Please mail, fax, or email this form to:

Spencer Chretien

Membership Coordinator

2900 Crystal Drive, Suite 600

Arlington, VA 22202

Fax: (703) 373-0927 schretien@alec.org Phone: 571-482-5013

For Office Use Only

Department Manager

Date

Account: _____ Batch #: _____ To Be Paid On: _____

Comments: _____